

Characteristics of the Continuity Planning Process

1. Staff feels included and have opportunities for input and feedback.
2. The continuity planning process should integrate into our regular process and becomes a part of normal functioning.
3. Staff will feel confidence and trust that #2 will happen.
4. The process should build competence in AC to “get things to happen”. We will shorten the planning and implementation process.
5. The process should be efficient, timely and fluid.
6. Services and operating efficiencies should not be impacted. We do not want to get too inwardly focused.
7. It should be a transparent process to the community. Inform and where possible include the community in the process.
8. It should inspire confidence in the community that stability is there.
9. It should preserve stability.
10. The board will understand the principles and processes and buy into them.
11. The process should not put more liability on the board.
12. The process will discourage micro management on the part of the board.
13. The process will balance #10, 11, 12 with the board. (They will work on big picture, not the details.)
14. The process will provide an opportunity to communicate regarding the board to be.
15. The process will encourage AC (and staff?) to examine the board’s leadership role. Will aid us in reexamining and reaffirming/changing our expectations of the board.
16. The process will create a joint BOD/AC/Staff plan.
17. The plan should not be overly identified with one person.
18. The plan should utilize staff with energy and ideas.